



BRILLIANT CHILD CHRISTIAN ACADEMY

# PARENTS ORIENTATION

# 2022



Preschool | Elementary | Middle School  
FAITH | HIGH-ACADEMICS | ATHLETICS | PERFORMING ARTS

# Welcome

SCHOOL

Year

2022 - 2023

*Kingdom*  
Focus

*Kingdom*  
Relationship

HEAVEN

HARVARD

SAFETY



# BCCA Administrators



**Lord Darylle Cal**  
**CEO**



**Christyn Cal**  
**Head of School**



**Gretel Zafra**  
**Executive Director**



**Emily Marx**  
**Principal**



**Rachel Digby**  
**"Ms. Rainbow"**  
**Director of Guidance and Counseling**



**Chiara Ward**  
**Vice Principal**

# BCCA Administrators



**Connie Garcia**  
Administrator



**Shirley Sanchez**  
Director of Performing Arts



**Alexander Coaxum Jr.**  
Director of Safety and Security



**Kristine Knorr**  
Admissions



**Michelle Rouselle**  
Assistant Director



**Augusta Dishari**  
Administrative Staff

# BCCA Administrators



**Bea Dy**  
Virtual Specialist



**Marivic Tiglao**  
Administrative Staff/ Teacher



**Melissa Di Cello**  
Performing Arts Assistant



**Kasey Green**  
Music Director



**Kaimana Oyadomari**  
Athletic Assistant Director

# BCCA Administrators

**Crisis**  
Team



Alexander Coaxum



Kristine Knorr



Maria Manion



Maricar Couxum



Andrea Rhodes

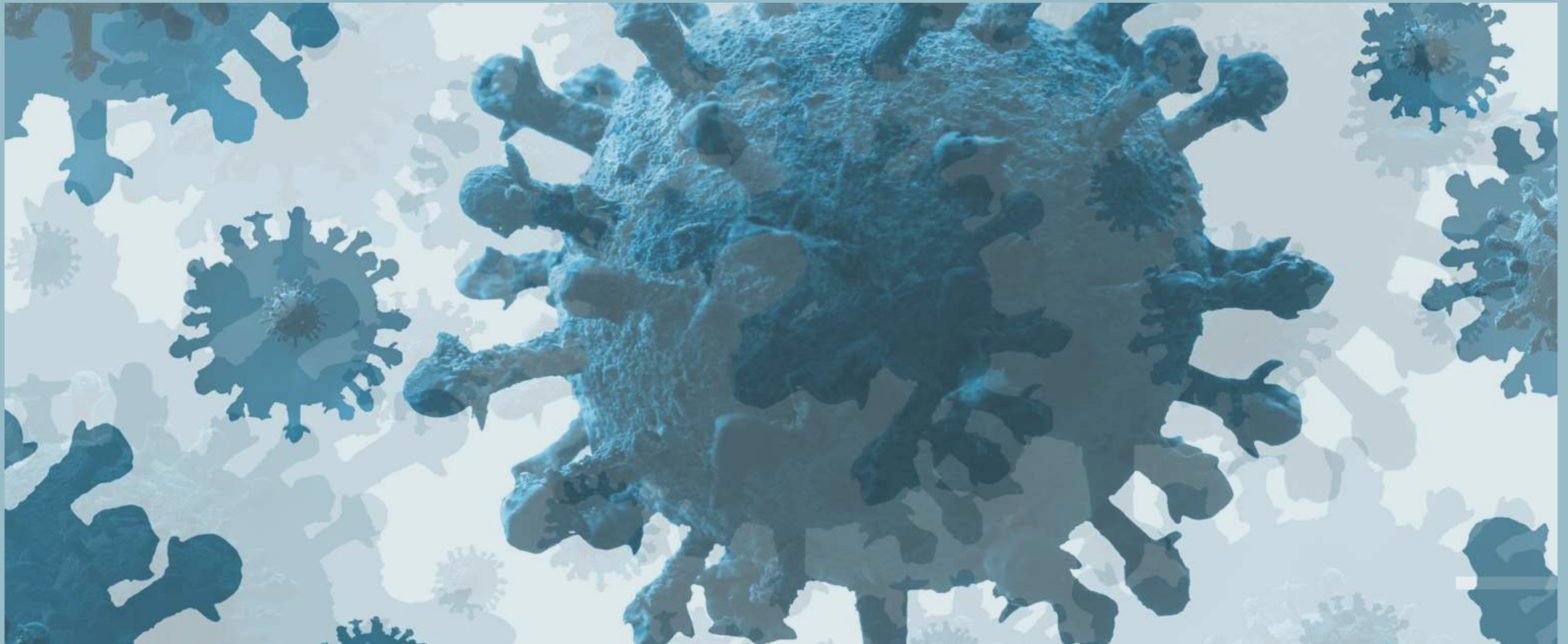


Bersey Raymond



Kathleen Abrego

# **SPECIAL COVID-19 FOREWORD 2022-2023**







# INTRODUCTION

**WELCOME**



## **BRILLIANT CHILD CHRISTIAN ACADEMY**

has been building and maintaining  
a tradition of excellence for 16 years.

# MISSION-VISION STATEMENT

BCCA aims to develop caring, knowledgeable, articulate, principled global citizens who are guided by God's love and the Biblical scriptures.

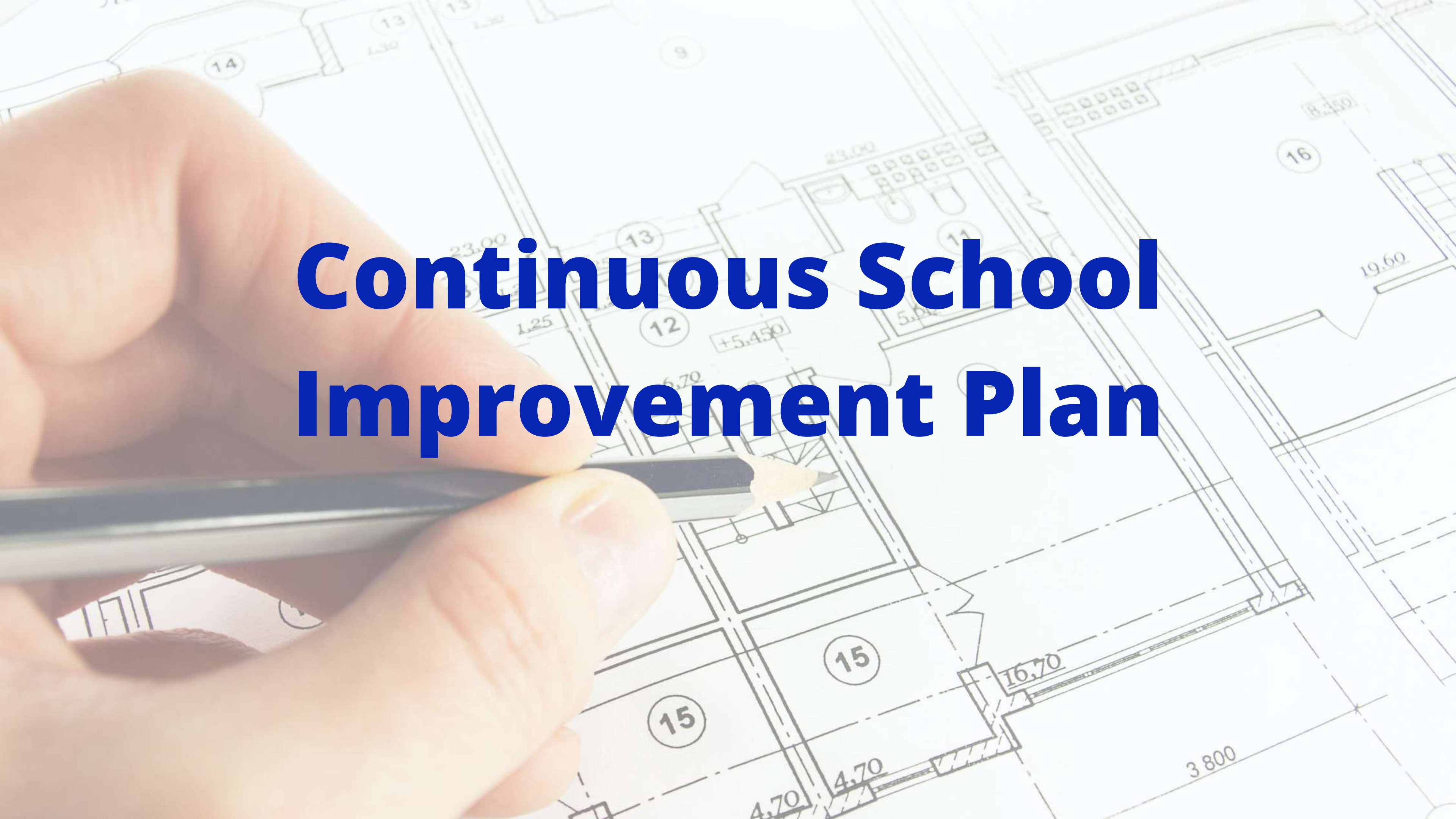
# OUR PHILOSOPHY AND GOALS

We, in our deepest faith, believe that all children are God's wonderful gift to humankind. Here at BCCA, we aim to educate the children about God and His teachings. We developed activities and programs that would help the kids engage in Bible stories that teach them Christian values and Biblical truths. In addition, we also provide programs for infants, toddlers and pre-Academy students. These programs build upon the foundation of the Bible as their primary source. These programs are also geared towards quality academics, essential social skills, and most importantly, preparation for Kindergarten mastery.

# CORE VALUES

At BCCA, we believe that to fulfill our mission, the Academy community must be guided by the following core values and put it into practice.

- Christ-Centered
- Biblical Worldview
- Spiritual Growth
- Academic Excellence
- Maturity of Ethical and Moral Character
- Community Citizenship
- Lifelong Learning
- Personal Responsibility and Accountability
- Transparent, Honest, and Open Communication
- Building and Maintaining Healthy Relationships
- and Effective Support Networks

A close-up photograph of a hand holding a pencil, drawing on a detailed architectural floor plan of a school. The plan shows various rooms, corridors, and structural elements, with several rooms labeled with circled numbers: 9, 12, 13, 14, 15, and 16. Dimensions are noted throughout the drawing, such as 23.00, 1.25, 6.70, 4.70, 16.70, 3.800, and 19.60. A specific area is marked with the elevation '+5.450'. The hand is positioned in the lower-left quadrant, with the pencil tip touching the drawing. The overall scene is brightly lit, with a soft shadow cast by the hand and pencil.

# Continuous School Improvement Plan

# Continuous School Improvement Plan



Name of School: Brilliant Child Christian Academy City: Las Vegas State: Nevada

<b>Area of Improvement #1 ACCREDITATION AND POLICIES</b>				
<b>Goal:</b> To have national accreditation and follow all policies.			<b>Time Frame:</b> 3 to 5 years	
Actions	Who Is Responsible?	Resources Needed	Action Due Date	Evidence of Progress
Qualified staff	BCCA Director	A new Principal	August, 2022	Interviews
BCCA Accreditation	BCCA Director/Principal	Licensing/Trainings	1 year	ACSI, AdvancedEd
Revised Handbook	Guidance Counselor	Review, editing	July 2022	Revision in process
Staff Accreditation	Individual staff members	University degrees	5 years	Research scholarships and grants
Communication to Constituents: Admin and staff				
Expected Schoolwide Learning Outcome Result(s) Addressed: Credibility and national standing/accreditation, qualifications of staff				
<b>Area of Improvement #2 TECHNOLOGY and INNOVATIVE METHODOLOGY</b>				
<b>Goal:</b> To be innovatively current and up-to-date with technology and trends			<b>Time Frame:</b> 5 years	
Actions	Who Is Responsible?	Resources Needed	Action Due Date	Evidence of Progress
iPad learning system	BCCA Admin	iPad for every student	August, 2022	Pricing, admin meetings
Cloud Analytics Migration	BCCA Admin	website and login	June, 2022	Network building
Meta software	BCCA Admin	iPads and link to website	5 years	Research and planning
Computer lab	BCCA Admin	Computers and location	3 years	Research and planning
Security system	BCCA Admin	Keypads, alarms, guards	2 years	Research/Development
Communication to Constituents: Admin, staff, investors				
Expected Schoolwide Learning Outcome Result(s) Addressed: Up-to-date innovation and creative advancement with technology as a tool				
<b>Area of Improvement #3 STUDENT CURRICULUM AND STAFF TRAINING</b>				
<b>Goal:</b> To effectively and efficiently provide high-quality education/training			<b>Time Frame:</b> ongoing	
Actions	Who Is Responsible?	Resources Needed	Action Due Date	Evidence of Progress
Staff training	BCCA Admin	workshops/opportunities	Ongoing	Networking
Integrate group instruction with individual learning	BCCA Admin	New curriculum and plan	August, 2022	Research/development
Communication to Constituents: Admin, staff, students and families				
Expected Schoolwide Learning Outcome Result(s) Addressed: Efficient and effective curriculum to maximize individual potential				
<b>Area of Improvement #4 EVALUATION AND DISCIPLINARY ACTION (AS NEEDED) OF STAFF AND STUDENTS</b>				
<b>Goal:</b> To be able to evaluate areas of strengths and of improvement needs			<b>Time Frame:</b> Ongoing	
Actions	Who Is Responsible?	Resources Needed	Action Due Date	Evidence of Progress
Student Disciplinary Plan	BCCA Admin	Disciplinary action plan	June, 2022	Research and proposal
Online Staff Evaluation	BCCA Admin	iPad/computer, cell phone	August, 2022	Research/development
Periodic student evaluation	BCCA Admin/Teachers	Standard Evaluation Plan	ongoing	Research/development
Communication to Constituents: Admin, staff, students and families				
Expected Schoolwide Learning Outcome Result(s) Addressed: Positive change and growth in character of all connected to BCCA				

# Flight Room



# Science Laboratory



# Music Class





# Court Room



# Newscasting



# Math Club



# Library



# Green House



# Entrepreneurship



# Computer Laboratory







# ACCREDITATIONS

ACSI

CESA

Cognia

AdvancED

Naeyc Nd QRIS

# ACSI



# CESA



# Life Skills

Help your teen tackle these need-to-know tasks

August: Gardening 

September: Money & Time Management 

October: Smart Shopping Skills, Finding and Holding a Part-time Job 

November: Housekeeping and Cooking 


December: Conversing and Making Connections 

January: Navigating to and from Unfamiliar Places. 

February: Sewing 

March: Stress Management 

April: Smart Shopping Skills 

May: Growth mindset and self-improvement. 

# CURRICULUM



**EMILY MARX**

Principal



Ignitia offers mastery-based lessons, assignments, quizzes, and tests. The lessons include more than 50,000 multimedia elements like interactive games, audio and video clips, external web links, and off-computer assignments. Demonstrations, lectures, speeches, reports, and more. Most of the time, they're presented before an audience.



This Is the view of the students with added vocabulary in every lesson and Games to assist with comprehension.



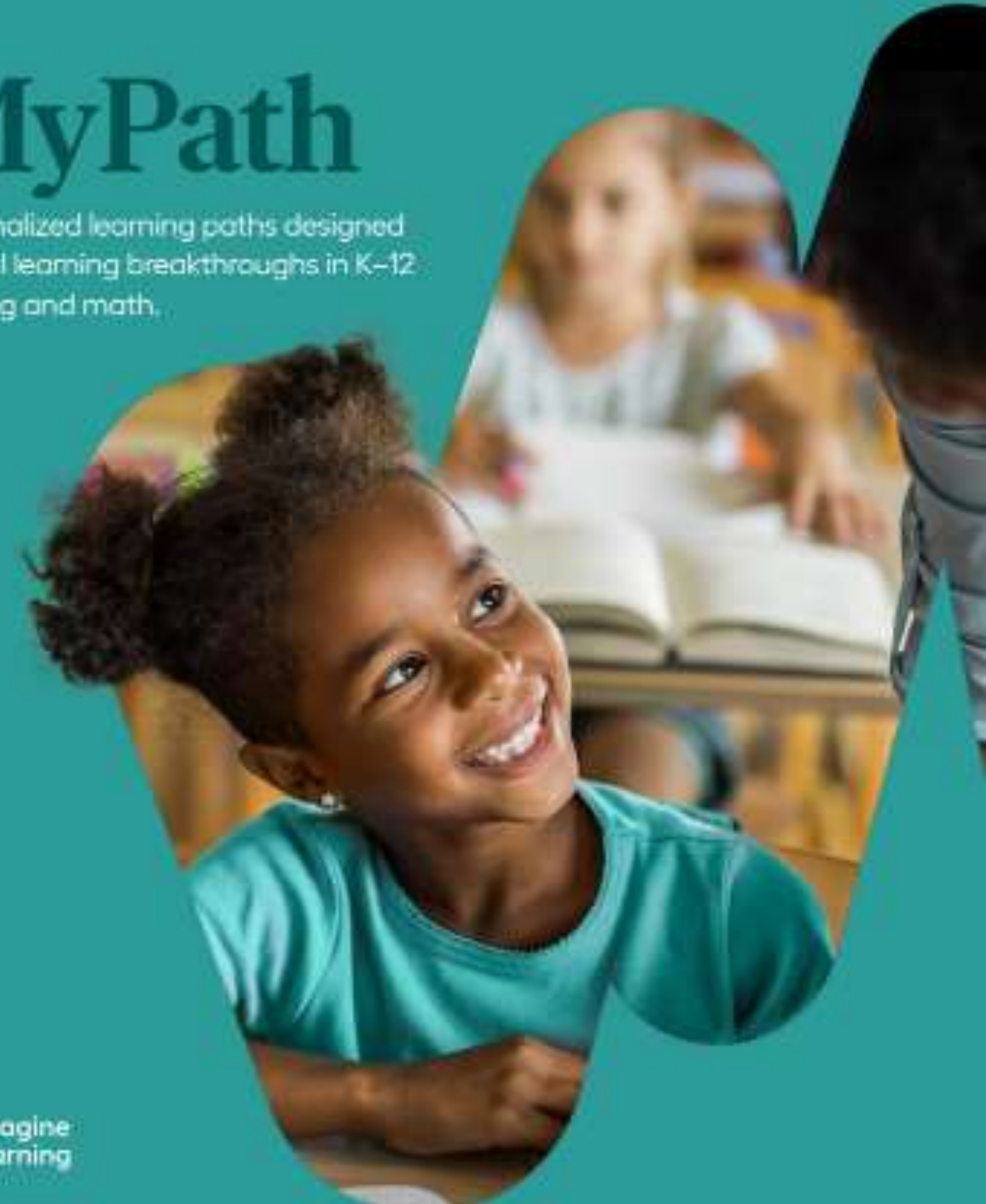


MyPath is a new supplemental personalized learning program for reading and math that delivers an adaptive sequence of high-impact, age-appropriate, prioritized lessons on an enhanced platform that promotes confidence, engagement, and conceptual understanding.



# MyPath

Personalized learning paths designed for real learning breakthroughs in K-12 reading and math.





Educational copies given for intervention and the screen for younger children!

**How can I compare length using inches?**

**Example**

How much longer is the carrot than the cucumber?

Use a ruler to measure the carrot and the cucumber.

The carrot is 6 inches long. The cucumber is 3 inches long.

$6 - 3 = 3$

The carrot is 3 inches longer.

**Try It**

Use a ruler to measure the green bead and the red bead. How much longer is the green bead than the red bead?

Complete the number line. Then use the number line to solve the problem.

The green bead is  $\boxed{8}$  inches long.

The green bead is  $\boxed{3}$  inches longer than the red bead.

**How do I find a main idea and key details?**

**Example**

Read the passage and think about the main idea and key details.

Use a graphic organizer to record your thoughts.

Copy or describe the key details that support the main idea.

**Try It**

**The Seahorse Is Small, But Mighty**

1. Read the passage and think about the main idea and key details. Copy or describe the key details that support the main idea.

2. Use a graphic organizer to record your thoughts. Copy or describe the key details that support the main idea.

3. Read the passage and think about the main idea and key details. Copy or describe the key details that support the main idea.

4. Use a graphic organizer to record your thoughts. Copy or describe the key details that support the main idea.




## PRESCHOOL

Upon enrolling your child at Brilliant Child Christian Academy, he is embarking on a life of academic excellence grounded on the inspired Word of God, the Bible. Here, we offer your child a safer, disciplined place to grow, learn and socialize. We focus on achieving a dynamic balance between academic and social development. Our children's safety and overall well-being is never compromised.

At BCCA, our teachers are fully dedicated towards enriching our children's young Christian soul by providing an environment of joyful learning based on the teachings of Jesus Christ. We lay down the principles for basic academics through teacher-guided activities, giving them many opportunities to practice new skills, offering them to become more independent thinkers and providing them directions and information using songs, stories and play.



## AFTER SCHOOL

At BCCA, learning does not stop when the last bell of the day rings. It extends after class time. We provide numerous after-school activities that offer your children an equal balance of learning and play. Your young ones will be given the chance to form and maintain friendships, discover more of the world around them, and develop into the fine individuals they were destined to be in a safe, nurturing environment. Our academy promotes their physical, emotional, intellectual, social, and spiritual growth.



## ELEMENTARY

The Brilliant Child Christian Academy Elementary Program seeks to develop in our children through a holistic and balanced manner their cognitive, physical, emotional and social aspects. It provides engaging, syllabus-based pursuits that promote basic literacy, numeracy and artistry.

At BCCA, we work towards developing highly motivated students capable of meeting and overcoming challenges through exceptional academic competency, character development, athletic endeavors, artistic exposure and community involvement.

We offer a refreshing alternative to methodical education, ensuring that our children become participants more than spectators inside the classroom and in the world in general. We utilize a mixed curriculum, using the best of different educational programs. We are supported by teachers who have a proven passion for education with even greater passion for the love of God. With these, our children will be better equipped to handle the rigors of higher learning in the coming years.

## MIDDLE SCHOOL

Physical education is designed to help each student develop and maintain an acceptable level of physical fitness through a variety of exercises, sports, and cooperative games. This program focuses on equipping students with good sportsmanship, teamwork, and positive skill development.

Pre-Robotics introduces students to electrical engineering principles through applications of semiconductor devices and circuits. Students will also be exposed to LocoRobo robotics and mechanical engineering concepts. Upon completion, students should be able to construct, analyze, verify, and troubleshoot various circuits, robotic mechanisms, and code. IPAD is required.

In language arts, students will review and learn the writing traits. Many writing genres will be covered and conventions will be reinforced throughout the year. The students will be able to identify poetic elements and create a poetry portfolio reflecting upon their writing. Students will learn the basic skills to write various types of essays. Vocabulary will be expanded through Word of the Day. Students will have ongoing opportunities to present their work throughout the year.

Life science is the study of all living creatures and the environment that contributes to their way of life. This course is designed to provide the student with an extensive base of knowledge, understanding, and appreciation in this field. This includes the studies of the various cells in our body, organisms, plants, and the human body.



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CURRICULUM

## LITERATURE

This course focuses on active reading and writing while making the reading/writing connection through text-to-text, text-to-self, and text-to-world reflections. Students will read at least three novels and a variety of short stories as well as independent reading. There is a strong emphasis on reading comprehension, strategies for higher-level thinking, and reflecting upon their reading.

The curriculum of Math covers numerous areas including problem-solving, decimals, multiplication and division, fractions, geometry, probability, and algebra.

The purpose of Bible Class is to encourage students to explore their faith and their relationship with God and with one another. Students use a student book that encourages active learning. This will explore God's Word, focusing on major accounts of the Bible, starting with Creation and continuing through Jesus's ascension. Students will use the NIV Bible.

This course covers a wide variety of subjects beginning with ancient civilizations including Mesopotamia, Egypt, Greece, Rome, and India. During this time, students will also mummify chickens and participate in the Roman Games. Throughout the course, the students will do a variety of hands-on activities during each unit.



## THE CURRICULUM WE OFFER FOR MIDDLE SCHOOL:

### Literature

Language Arts 6  
Literature 6  
English 7  
Advanced English 7  
English 8  
Advanced English 8

### Science

Life Science 6  
Earth Science 7  
Pre-STEM Earth  
Science 7  
Physical Science 8  
Pre-STEM Physical  
Science 8

### Mathematics

Math IIA 6th Grade  
Math II 6th Grade  
Adv. Pre-Algebra 6  
Math Lab MS 7th  
and 8th Grade  
Math IIB 7th  
Pre-Algebra  
Pre-Algebra 8th  
Grade  
Algebra I MS  
Geometry Honors  
8th Grade  
Algebra I Honors

### Physical Education

Boys PE MS  
PE 6  
Competitive PE  
Dance I MS  
Dance II MS  
Dance III MS  
Sports  
Fundamentals  
Girls PE MS  
Health Ed

### Social Studies

American History  
Globalization  
Honors American  
History/We the  
People  
Social Studies 6



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CURRICULUM

## THE CURRICULUM WE OFFER FOR MIDDLE SCHOOL:

Beginning Band  
Beginning Orchestra  
Explore Track 1  
Explore Track 2  
Drama  
Cultural Art  
Pre-Robotics  
Chorus MS



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CURRICULUM

## THE CURRICULUM WE OFFER FOR MIDDLE SCHOOL:



MS Guitar  
Beginning Band  
Beginning Orchestra  
Competitive Robotics  
Concert Band  
Dance I MS  
Drama MS  
Film and Literature  
Greenhouse Agriculture  
Intermediate Band  
Intermediate Orchestra  
Intro to Film/Computer Game Programming  
MS Drama

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CURRICULUM



## THE CURRICULUM WE OFFER FOR MIDDLE SCHOOL:

MS Musical Theatre  
Musical Theatre MS  
News Broadcasting MS  
Photography 7/8  
Piano Lab MS  
Praise Band MS  
Robotics  
Spanish I 8th  
Spanish IA  
Spanish IB  
Technical Theatre and Performance  
Techniques  
The Graphic Novel  
Chorus MS  
Yearbook MS



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CURRICULUM

Do you want to know how to take a stand for the truth of the Bible? Then this is the class for you! Why We Believe is a course that seeks to help students defend exactly that question. I Peter 3:15 notes that we must always be prepared to give a defense to everyone who asks for the reason for the hope that is in us through Jesus, our Savior.



# CURRICULUM

## CHRISTIANITY COURSE



# LEARNING OBJECTIVES FOR DEVELOPMENT



1. Social
2. Physical
3. Emotional
4. Cognitive
5. Christian religion
6. Language
7. Science
8. Mathematics
9. Social Sciences
10. Technology
11. Literacy
12. Social welfare

# PORTRAIT OF A GRADUATE



**SPIRITUAL DEVELOPMENT**



**Academic Excellence**



**Spiritual Development**



**Academic Excellence**



**Cultural Engagement**



**Servant-Hearted Leaders**



**Critical Thinkers and Effective Communicators**



**ACCOMPLISHED LEARNERS**



**PASSIONATE APPRENTICES OF CHRIST**



# Communication and Collaboration with Parents



# DIFFERENT WAYS THAT THE ACADEMY COMMUNICATES WITH THE PARENTS



## E-mails

Preschool: [director@bccausa.com](mailto:director@bccausa.com)  
Elementary/Middle school: [principal@bccausa.com](mailto:principal@bccausa.com)  
Customer service: [admin@bccausa.com](mailto:admin@bccausa.com)



## Journal/communications notebook



## Phone calls

Tel. No.: (702) 772-6449  
Mobile No.: (702) 498-1378  
Fax No.: (702) 889-0495



## Bulletin board



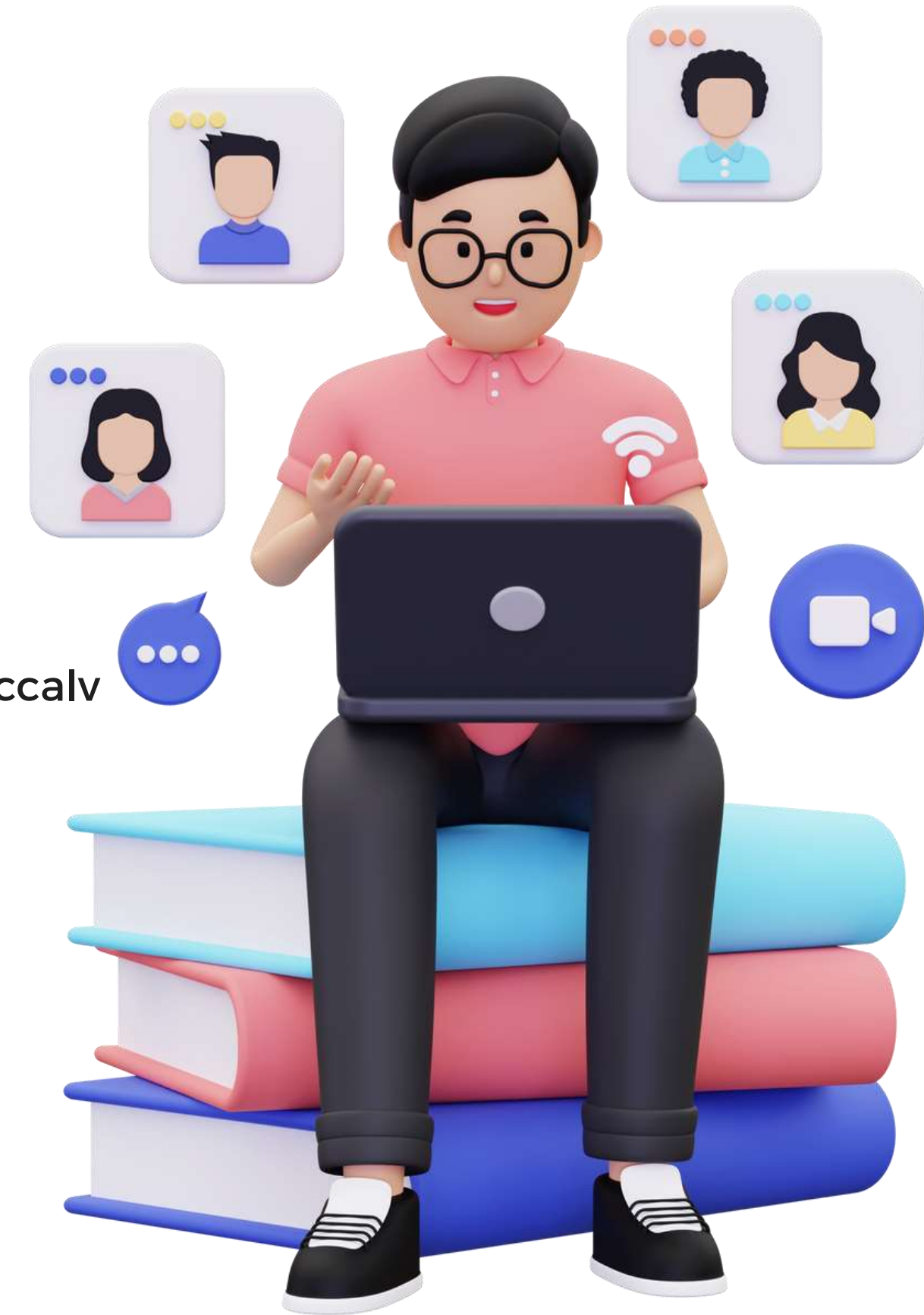
Website: [www.bccausa.com](http://www.bccausa.com)



Facebook:  
<https://www.facebook.com/bccalv>



Newsletters



# Communication and Concerns



# The Chain of Responsibility

Level	Academic Concerns	Disciplinary Concern	Co-Curricular Concern	Athletic Concern
First Level	Student addresses concern with teacher	Student addresses concern with teacher	Student addresses concern with moderator	Student addresses concern with coach
Second Level	Parent addresses concern with teacher	Parent addresses concern with teacher	Parent addresses concern with moderator	Parent addresses concern with coach
Third Level	Parent addresses concern with Department Chairperson	Parent addresses concern with Dean of Students	Parent addresses concern with Director of Student Activities	Parent addresses concern with Head Coach (where applicable)
Fourth Level	Parent addresses concern with Guidance Counselor	Parent addresses concern with Assistant Principal for Student Services	Parent addresses concern with Assistant Principal for Student Services	Parent addresses concern with Athletic Director
Fifth Level	Parent addresses concern with Assistant Principal for Academics	Parent addresses concern with Principal	Parent addresses concern with Principal	Parent addresses concern with President
Sixth Level	Parent addresses concern with Principal			

**\*Exception to the Chain of Responsibility:** it is always appropriate to call any administrator when there is a concern regarding student safety, abuse, neglect, or any imminent threat to student or school safety.

# GENERAL RULES

It is the desire of our Academy to be a ministry. Although disciplinary action can be an uncomfortable topic of discussion, reality dictates that situations occur where such matters must be addressed. We welcome your input and feedback and welcome the opportunity to meet with you if you have any questions or concerns about our disciplinary policies and procedures.



## NON-INCLUSIVE GENERAL RULES AND EXPECTATIONS

- Walk in a quiet and orderly manner in the hallways. Behave appropriately in the restroom or surrounding area.
- Demonstrate responsible behavior in the lunch area.
- and use good table manners; Clean the table and floor area when finished eating or after activities.
- Talk quietly and be courteous.
- No bullying, harassment, or teasing other students.
- Do not throw food or other items.
- Food and drinks are NOT allowed in play areas or classrooms outside of designated snack or lunch times. The only exception to this is water bottles.
- Students must play in designated areas only. P.E. activities, when outside, will take precedence over any other play. Other students must stay clear.
- Climbing or jumping on fences is not allowed.
- Permission from a playground supervisor must be obtained before retrieving balls from the parking lot or other general areas.
- Balls may not be bounced against the building, inside the building or in the lunch area.
- Tackle football or other bodily contact sports are not permitted.
- Good sportsmanship and honesty are expected when playing games. Games are to be played as instructed in P.E. and by teachers.
- Students are not to bring toys, animals, knives, matches, mobile phones, iPods, iPads, tablets, MP3 players, large sums of money or other extraneous items to the Academy unless they have the permission of a teacher or administrative staff.
- Students are NOT allowed to have electronics or cell phones while in class or on campus unless permission is obtained from a teacher or from the administrative staff.

In addition to the rules and expectations on the above list, administration has the right to make any decision necessary, or set any rule necessary, regarding logical and ethical behavior modification. The parents will be notified promptly if there is an issue that needs to be addressed outside of the above list.



# SAFETY AND SECURITY



**ALEXANDER COAXUM JR.**

Director of Safety and Security

ID CARDS

INSURANCE

SECURITY CAMERAS

SAFETY POLICIES



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**SECURITY AND  
SAFETY MEASURES**

# MAINTAINING DISCIPLINE



**RACHEL DIGBY**

Director of Guidance and Counseling

# Maintaining Discipline

BCCA believes that everyone who is a part of the academic community has important rights which need to be respected and protected. The Academy is actively promoting respect of others through recognizing similarities, respecting differences, and advocating for a zero-tolerance policy on bullying, harassment, teasing, and abusive behavior.

**Disclaimer: Any direct or indirect threat that may harm the school or may disrupt the function of the school campus or school sponsored activity including, but not limited to, threats made verbally or nonverbally by act, through social media, or by text are taken seriously, regardless of intent.**

**Threats to the school may include, but are not limited to, bomb threats. Threats to the school are deemed zero tolerance.**



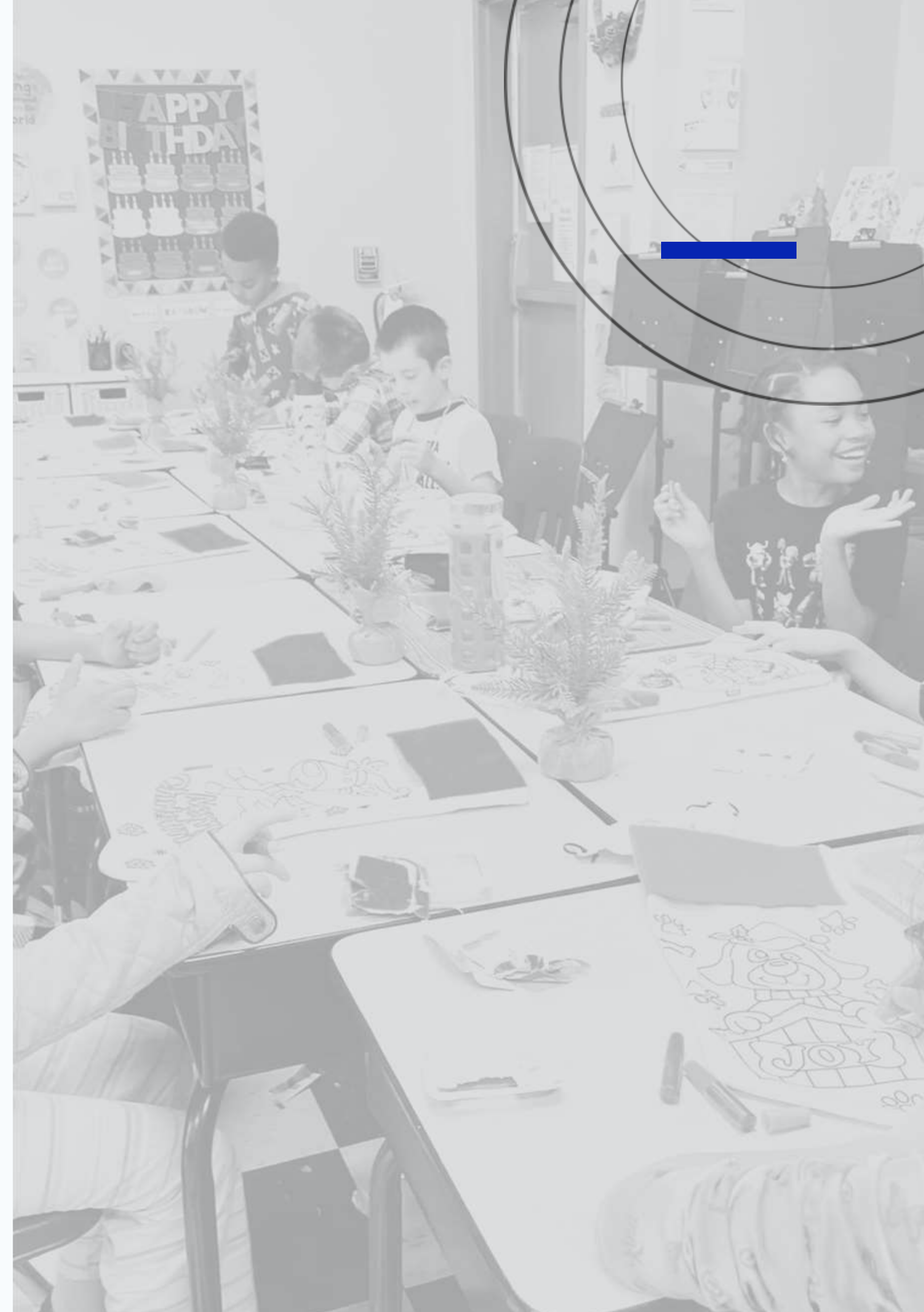
DETENTION AS A  
CONSEQUENCE

DETENTION BASICS

**\*\*We believe in giving every chance possible for an improvement in character and behavior, just as Christ gives mercy and grace to us. However, we also believe in personal accountability for behavior and actions. We thank you for your cooperation in molding and shaping our students to exhibit Christ-like behavior and be an example of God's love to the world.\*\***

“In the same way, let your light shine before others, that they may see your good deeds and glorify your Father in heaven...”

-Matthew 5:16



# BULLYING PREVENTION

The Academy will use our core values to actively and consistently teach positive Christian behavior and to dissuade all types of bullying. Students who bully will be subject to the disciplinary process layout in the student handbook.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

## TYPICAL ROLES INVOLVED IN BULLYING

- Target: receiver of hurtful behavior
- Bully: one who harms another(emotionally, physically, or electronically), or takes part in bullying
- Passive bystander: one who sees the bullying occur and does not try to stop it
- Protector: active witnessing, positive responder, helper

## BULLYING (FROM THE NEW BULLY FREE CLASSROOM BY ALLAN BEANE, PHD, 2011)

- Bullying is a form of aggressive behavior that is intentional, hurtful,and repeated.
- The person who bullieshas more powerthat the personwho is targeted.
- The mistreatment is intentional.
- The mistreatment is hurtful(physically or psychologically). The mistreatment occursmore than once.
- There is an imbalanceof power (physical, psychological, or social.) The target has difficulty defending himself or herself.





## BULLYING PREVENTION

- Awareness
- Intervention
- Council, discipline, teach the bully
- Support targets
- Activate and empower the bystander

The best way to prevent bullying is talk about it starting from early childhood through high school, build safe school environments, and create community-wide prevention strategies. Help students understand bullying, keep the lines of communication open, encourage students to do what they love, and model how to treat others.

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## WARNING SIGNS A CHILD HAS BECOME A TARGET

Possible warning signs that a child is being bullied include:

- Comes home with torn, damaged, or missing pieces of clothing, books, or other belongings
- Has unexplained cuts, bruises, and scratches
- Has few, if any friends, with whom he or she spends time
- Seems afraid of going to school, or taking part in organized activities with peers
- Has lost interest in schoolwork or suddenly begins to do poorly in school
- Appears sad, moody, teary, or depressed when they come home
- Complains frequently of headaches, stomachaches, or other physical ailments
- Has trouble sleeping or has frequent bad dreams
- Experiences a loss of appetite
- Appears anxious and suffers from low self-esteem



Due to the recent misuse of social media in our society and school, we ask that parents do not allow their students to create or maintain social media profiles or accounts, such as Facebook or Tik Tok, until they are of the legal age to do so. We have seen an increase in accounts created that break the site guidelines, such as age restrictions.

When at school or on school property, the use of technology such as cellphones and iPads, is not allowed outside of approved academic instruction, or unless authorization is received from the teacher or administration.

We can only control what happens at school. Parents are responsible for what happens at home. However, what happens at home can influence what happens at school. Therefore, please help us ensure a safe and nurturing academic environment for your student.



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# SOCIAL MEDIA POLICY AND MISUSE



# DRESS CODE POLICY





## **SPECIFIC DRESS CODE EXPECTATIONS**

The dress code at BCCA is designed to reflect a business casual appearance. All clothing line items are to be purchased in the Campus Store Daily attire.

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## **INJURIES AND UNIFORM EXPECTATIONS**

Students are required to wear their uniforms even when injured. A doctor's note DOES NOT automatically guarantee the right of a student to circumvent the dress code.

## SPIRIT FRIDAY DRESS CODE EXPECTATIONS

Some special Fridays during the academic year are designated as Fridays that permit a relaxed dress code. You will be notified when these days occur.

## CO-CURRICULAR ACTIVITIES DRESS-UP EXPECTATIONS

All students must have permission from the coach/moderator and administration to participate in the co-curricular dress up days. This means that students should look better than the normal dress code. At no time are any sweatshirts, hoodies, or anything made from sweatshirt material or denim allowed. The attire consists of:

## SPIRIT WEEKS AND “FREE DRESS” DAY EXPECTATIONS

On occasion, special dress days are permitted. Dress is according to the themes dictated by the special day or week. During Spirit Weeks, students are required to wear the appropriate themed attire; students who choose not to participate in the theme are expected to wear their regular dress code attire, sports, and more.

# DAILY UNIFORM



GIRLS



BOYS

# DRESS CODE ENFORCEMENT



It is the responsibility of the parent to make sure their children come dressed in their appropriate uniform and have clean, neatly groomed hair. Please help your child avoid the embarrassment of being sent to the office for improper dress.

## INFRACTIONS OF THE UNIFORM POLICY ARE AS FOLLOWS:

- 1st offense email or verbal warning
- 2nd offense note and/or email home to parents
- 3rd offense or more students will not be allowed to participate in classroom activities until dressed appropriately.

Some violations of the dress code may be deemed severe enough to warrant immediate attention. In these cases, the administration may decide on a more appropriate consequence to resolve the problem.

# EMERGENCY RESPONSE PLAN

Brilliant Child conducts monthly emergency drills, both in conjunction with the Las Vegas Fire Department and independently as needed. These drills include, but are not limited to, evacuation, earthquake, shelter-in-place, and lockdown. Nevada laws require bi-monthly fire, lock-down and shelter-in-place drills. These drills may be conducted by the Clark County Fire Department or by the Academy. Students are expected to cooperate in a quiet and prompt manner, according to the procedures implemented by the Academy.

# REGULATIONS FOR STUDENT CONDUCT

## ATTENDANCE POLICIES

BrilliantChild Christian Academy is required to provide an appropriate number of instructional days. Students are expected to be present, punctual, and ready to learn at all times. It is very difficult, if not impossible, for the staff or student to maximize potential for those students who are excessively absent.

## GENERAL ABSENCE POLICIES

- Students are required to make up all class work missed during an excused absence.
- In accordance with BCCA policies, all students are still required to have a parent verify all absences, even if they are of legal adult age.
- All absences must be excused by the parents within 3 school days. Parents who have not excused the absence will be contacted by the school the day of the absence. Students who return to school after an absence without parental excuse will be considered truant.
- Truancy: non-validated absences for all or part of a day; they are subject to disciplinary action.
- Students are required to make up class work assignments for most absences. Full credit will be given in most cases. However, one notable exception is truancy, where the grade will be lowered based on the absences.
- Students who miss more than five minutes of a class will be marked absent from that class.

## TARDY POLICY

It is the responsibility of the parent to have their children at the Academy and seated in class seated at least 5 minutes prior to the time class starts. Tardies are tracked on a quarterly basis and will affect grading. At the discretion of the administration, a child exceeding 3 tardies per quarter will be subject to our discipline policy:

- 3 tardies or unexcused absences will be issued a 30-minute detention; 6 tardies or unexcused absences will be issued a 1-hour detention
- Anything over 6 tardies or unexcused absences in one quarter may be subject to a 1-day suspension as decided by administration

Note: The cumulative tardy count resets at the beginning of each quarter. This, however, is not an excuse for tardies.

Reminder: Any student arriving late must get a tardy slip from the office.

# REGULATIONS FOR STUDENT CONDUCT

- Students, who are late twice within a week, or four times within a month, will be considered “habitual.” The parents of the students will then be notified through a written letter and/or a Parent-Counselor meeting will be arranged to address these concerns.
- Whenever a student arrives more than 60 minutes after the start time, or leaves more than 60 minutes before the end of the Academy day, it will be considered a half-day absence.
- If a child reaches 15 absences in the Academic year, a required parent conference will be scheduled with either the Director or the Curriculum coordinator. A child exceeding 15 absences in the Academic year may be suspended, dismissed from the Academy or may not progress to the next grade level.
- Homework requests must be emailed to your child’s teacher and received by 10:00 am and must be picked up by 6:00 pm on the same day.



# ABSENCE POLICY

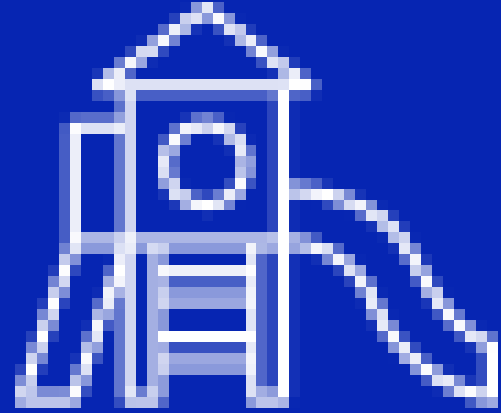
Regular attendance is important if the student is to benefit from the daily activities in class and promotes a successful and holistic development of training and discipline. A student who has been absent from the Academy is responsible for the lessons that were taken up during their absence. It is the responsibility of the student and the parent to arrange for make-up work. Accountability is essential.

The Academy does not give make-up lessons for students who missed classes for any reason at all. In cases of absence not due to illness, the student should present a explanation letter signed by the parents or authorized guardians.

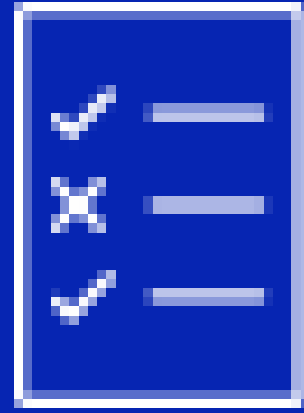
For the welfare of students, the Academy verifies all absences. Parents are asked to confirm all absences by calling the Academy at least one hour prior to the start of classes.

Parents are required to apply for a leave of absence if their child is to be absent from Academy for more than two days, when not illness-related. A substantial amount of absences would deprive the student of the learning experiences the Academy has prepared for them over the course of the Academic year. Please be aware and mindful of this.

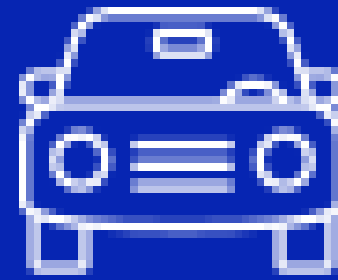
# OTHER GENERAL INFO AND POLICIES



PLAYGROUND  
USE



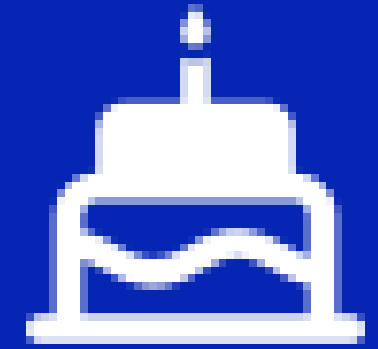
PLAYGROUND  
SAFETY RULES



ARRIVAL AND  
PICK UP



EARLY  
DISMISSAL



BIRTHDAYS



CARPOOLS



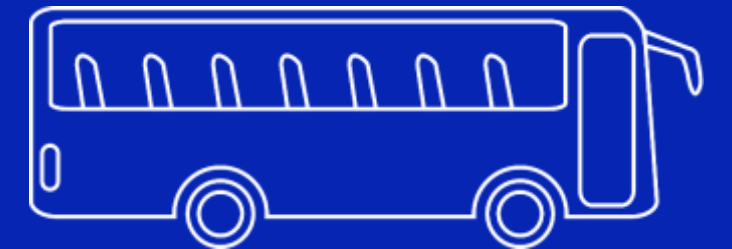
CHANGE IN  
PARENT/STUDENT  
INFORMATION



CLOSED  
CAMPUS



ENTRANCE/  
PLACEMENT  
TESTING PROCESS



FIELD TRIPS

# OTHER GENERAL INFO AND POLICIES



ACADEMIC  
PROBATION



ACADEMIC  
DISMISSAL



ACADEMIC HONOR  
CODE



ACADEMIC  
INTEGRITY



ENABLING OTHER STUDENTS'  
ACADEMIC DISHONESTY



EXTRA CREDIT



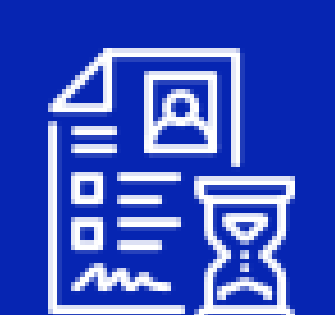
LOST AND FOUND  
ITEMS



MUSIC  
PARTICIPATION



OFFICE HOURS



PROBATION/RETENTION  
POLICY (ELEMENTARY  
TO MIDDLE SCHOOL)

**TECHNOLOGY AND ELECTRONICS POLICY  
(ELEMENTARY TO MIDDLE SCHOOL)**



**MATERIALS**

**E-MAIL AND SOCIAL NETWORKING**

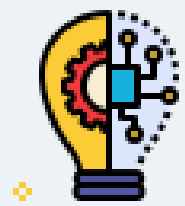
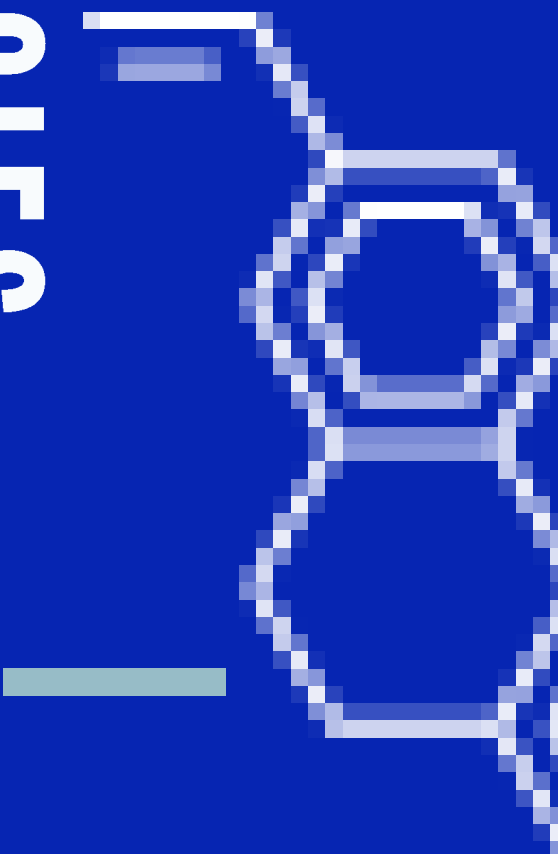
**VIOLATIONS OF TECHNOLOGY POLICY**

**UNACCEPTABLE USE OF OUTSIDE  
TECHNOLOGY**

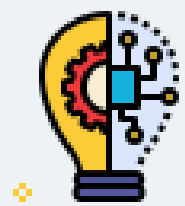
**MEDIA RELEASE**



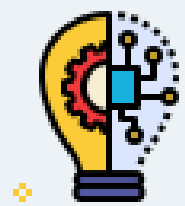
# TECHNOLOGY SPECIFIC POLICIES



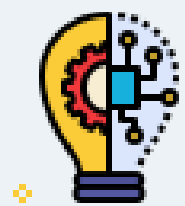
RESPONSIBLE USE OF TECHNOLOGY



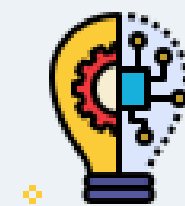
LEGAL/ETHICAL CONSIDERATIONS



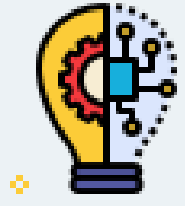
NO EXPECTATION OF PRIVACY/SEARCH PROTOCOLS



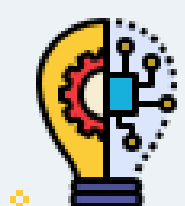
NETWORKS/WIRELESS INTERNET/FILTERING



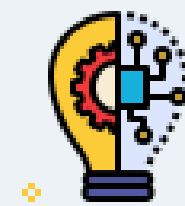
APPROPRIATE SCHOOL USE



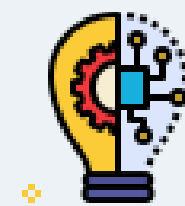
PROBLEMS/ISSUES WITH TECHNOLOGY



SECURITY



DAMAGE/DISCLAIMERS/RELEASE OF LIABILITY FOR INAPPROPRIATE USE



VISITORS

# PTA ANNOUNCEMENTS



PARENTS QUESTIONS

FELLOWSHIP



THANK

YOU



BRILLIANT CHILD  
CHRISTIAN ACADEMY

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